

Class Teacher Job Description

Job Details		
Job Title	Class Teacher	
Contract Type	Full Time, Permanent	
Salary	Main Scale	

This job description should be read alongside the range of professional standards for Qualified Teachers. The post holder will be expected to undertake duties in line with the professional code of the General Teachers Council for England.

The post holder will be expected to fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document.

The post holder will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Main Duties and Responsibilities:

General Duties

- Undertake duties as required in the Teachers' Standards.
- Display commitment to the vision, values and success of the school.
- Contribute to the school's process of self-evaluation and development.
- Understand and follow the school's systems, structures, policies and procedures.
- Promote the safety and wellbeing of pupils.
- Actively support school activities where required, including attending extra curricular activities and school events, which may require some out of hours availability.
- Make a positive contribution to the wider life and ethos of the school.

Teaching, Planning, Pupil Achievement

- Teaching and managing pupil learning.
- Set high expectations which inspire, motivate and challenge pupils.
- Plan and teach well-structured lessons that demonstrate good subject and curriculum knowledge.
- Plan and teach a varied, balanced and appropriate curriculum which supports the needs of all pupils, follows the school curriculum intent and ensures all pupils reach their full potential.
- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained and best use is made of teaching time.
- Identify clear teaching objectives, content, lesson structures and sequences appropriate to subject matter and the pupils being taught.
- Set appropriate and demanding expectations for pupils' learning and motivation, with clear targets for pupils' learning that build on prior attainment and promote good or better progress and outcomes for all.
- Identify pupils who have special educational needs and know where to get help in order to give positive and targeted support. Implement and keep records on SEN Plans
- Set high expectations for pupils' behaviour for learning, establishing a good standard of discipline through positive and productive relationships and well-focussed teaching.

- Use teaching methods that keep pupils engaged: including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation, differentiation and good use of resources.
- Adapt teaching style to suit the strengths and needs of pupils and provide a supportive learning environment.
- Self-reflective when teaching to improve effectiveness.
- Encourage pupils to develop their independence, resilience, growth mindset and a love of learning.

Assessment and Evaluation

- Work as part of a team to evaluate and develop pupils' learning needs.
- Assess how well learning objectives have been achieved and use this assessment to inform future teaching.
- Mark and monitor pupils' class and homework, providing constructive oral and written feedback, setting targets for pupils' progress.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment.
- Commitment to the school's target setting and monitoring systems for pupil progress.
- Deliver relevant national assessments in line with relevant frameworks.
- Report on individual pupils' progress to the Headship Team and Phase Leader as required.

Relationship with Parents and the Wider Community

- Prepare and present informative reports to parents.
- Provide opportunities to develop pupils' understanding by relating learning to real and work related examples, recognising that learning takes place outside the school's context.
- Liaise with agencies responsible for pupils' welfare.

Professional Development

- Take responsibility for your own professional development and keep up to date with research and developments in pedagogy and in the subjects you teach.
- Take part in further training and development in order to improve your own teaching.
- Share responsibility for the implementation of school policies and practices.
- Set a good example to the pupils you teach in your presentation and your personal conduct.
- Where appropriate, take part in the appraisal and professional development of others.
- Lead a subject within the school.

Communication and Teamwork

- Communicate effectively with pupils, parents and carers.
- Establish and develop effective working relationships with professional colleagues.
- Plan effectively with other members of a teaching team.
- Collaborate and work with colleagues and other relevant professionals within and beyond the school.
- Liaise with subject leaders to ensure teaching is delivered in line with school subject expectations.
- Work with the SENCO to ensure pupils with SEND are appropriately supported.
- Work with the DSL and Deputy DSLs to ensure safeguarding is promoted.
- Work with the designated teacher for LAC to support LAC and previously LAC.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the Headteacher or Line Manager.



Class Teacher Person Specification

	Essential Criteria	Desirable Criteria
Qualifications and Training	 Qualified Teacher Status Degree Evidence of further professional development. Be willing to undertake relevant CPD 	Further qualificationsFirst Aid training
Knowledge and Experience	 Successful primary teaching experience. Able to create a happy, challenging and effective learning environment. Understanding of safeguarding and child protection procedures. Experience working as part of a team. A sound understanding of the primary curriculum. A thorough understanding of what constitutes effective teaching and learning. A strong understanding of how children learn. An understanding of effective monitoring, evaluation and assessment. Excellent behaviour management skills. An understanding of effective practice in teaching all aspects of primary education. Experience of Remote Learning Understand when and how to seek advice and support. An understanding of how a pupil's learning is affected by their intellectual, emotional and social development. A willingness to take responsibility for their own professional development. Adaptable and resourceful to meet new challenges. ICT confident and competent. 	 Experience of working with/or developing links with parents and other outside agencies. Experience of modelling good practice for other teachers. Knowledge and understanding of the curriculum at different Key Stages. Support teachers in a creative and inspirational way with high expectations. Experience working with pupils with SEND. Experience working with children with EAL.
Skills	 Well-developed interpersonal skills. Able to build strong relationships with pupils Able to communicate effectively orally and in writing to a range of audiences. Able to plan, organise and prioritise well. Able to manage good communication systems both oral and written. The ability to enthusiastically and loyally 	An understanding of the importance of parental involvement.

	 promote the school's vision through behaviour, words and actions. The ability to make decisions in consultation with the Headteacher, Senior Leadership Team, staff, parents and the wider community as appropriate. To be able to challenge yourself and make changes where necessary. Competent in the use of ICT in the management of assessment and as a professional tool. Ability to adapt teaching to meet pupils' needs. 	
Personal Qualities	 Be committed to teaching. Be supportive of colleagues. Have good attendance and punctuality. Be proactive in the working environment. Have a flexible and positive approach. Have a growth mindset and love learning. Be enthusiastic and have a sense of humour. Be able to accommodate changes in priorities. Be able to anticipate workload, plan ahead and prioritise effectively. Be able to develop effective relationships with parents. Be able to encourage and enable others to reach their full potential. Have a commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school. Have high expectations for children's attainment and progress. Have a commitment to maintaining confidentiality at all times. Have a commitment to safeguarding and equality. 	Have the ability to relate well to other professionals.