

## ALL ABOUT KEY STAGE ONE

### BEHAVIOUR LADDER:

Rewards for Appropriate Behaviour :o)		Order of Consequences :o)	
GREEN	= General good behaviour and attitude to learning • Teacher praise. • All children end the day on green or above = 2 marbles for class reward system.	Blue	1 Verbal warning
BRONZE	= Something good e.g. piece of work/attitude to piece of learning (replaces stamp) • If there are 5 bronze in class at end of day = 1 marble for class reward system.	Yellow	2 • Second warning • Reflection time in a different classroom - up to 5 minutes. R+R sheet filled in. • Class teacher notifies Parent/Carer. • Reflection sheet → Learning Mentor (filed and recorded on RM Integrals).
SILVER	= Sustained good work/good behaviour over half a day (child dependent) • If there are 3 silvers in class at end of day = 1 marble for class reward system.	Red	3 • Sent to Phase Leader to complete R+R sheet. • Form to HT/DHT/Learning Mentors → filed in the behaviour file, recorded on RM Integrals. • Phase Leader monitors behaviour for rest of week. • Class teacher informs Parent/Carer. • When back to class - back up to yellow and teacher will look for opportunities to move child towards green.
GOLD	= Something very impressive that blows you away! • Gold certificate given out in assembly • 1 marble for class reward system	ZERO TOLERANCE	4 • Sent to Head Teacher/DHTs • Phase Leader/Learning Mentor/DHT/HT call parents - meeting to discuss behaviour. • Internal Red (generally in Phase Leader's) of half a day. • All playtimes and lunchtimes missed that day – supervised by the Head, Deputy. • Support work plan put in place by Learning Mentor. • 3 Internal Reds in a half term → 1 day exclusion.
ZERO TOLERANCE BEHAVIOURS ❖ Racist language ❖ Homophobic language ❖ Bullying ❖ Insulting someone's gender ❖ Insulting someone because of a disability ❖ Defacing or damaging any school property			

**FOULDS SCHOOL**

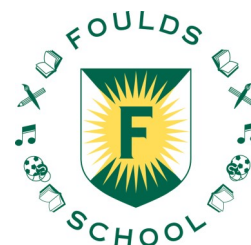
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**FOULDS SCHOOL**

## All about Key Stage One (KSI)

**Everything you need to know about  
your child's time in the Infants (Years 1 and 2)**



## ALL ABOUT KEY STAGE ONE

### THE KEY STAGE ONE CLASSES

Classes are determined by age:

There are some occasions when the school will also override age to prioritise eg SEND need.

#### Rowan Class

30 youngest Year 1 children.

#### Birch Class

15 oldest Year 1 children and the 15 youngest Year 2 children.

#### Maple Class

30 oldest Year 2 children.

### TRANSITION FROM RECEPTION TO YEAR ONE

We aim to make the transition from Reception to Year 1 as smooth as possible for the children. The thought of moving to a new classroom with a new teacher and getting to know other children can be worrying for some.

To help the children with this, we undertake a range of activities throughout the Summer Term which include; a Parent Transition meeting with the EYFS leader and KSI Phase Leader and lots of other joint activities.

The partnership between home and school is vital in ensuring transition is a smooth process for each and every child. We encourage parents to reassure their child, and help alleviate any worries they may have, throughout the holidays as this will help them to become excited about joining Year 1 in September!

### KEY STAGE ONE CURRICULUM

There is a gentle introduction to the Key Stage 1 curriculum in the Autumn term. We consider that play, investigation and active learning are as important as in the early years setting.

Your child will learn all the relevant objectives from the National Curriculum. KSI teachers plan lessons together, all lessons and tasks are effectively differentiated and scaffolded to cater for the age and ability range.

In the Autumn term, Year 1 children will experience:

- A gradual increase in the amount of time they sit and listen on the carpet.
- Guided group work, led and supported by the teacher.
- Focus activities that are not always supported by an adult (continuous provision). This helps to build children's independence.
- Build up to whole class teaching.
- Engaging in self initiated activities

## ALL ABOUT KEY STAGE ONE

With sickness or diarrhoea your child must have a 48 hour period in which they have not been ill before returning to school. If your child has both sickness and diarrhoea they must have a 48 hour period in which they are not unwell before returning to school.

Absences that are neither for illness, medical appointments or religious observances are considered unauthorised and will be checked by the LA's Educational Welfare Officers. If you need to keep your child away from school for any reason other than sickness or religious observances it must be authorised at least two weeks in advance by the Headteacher.

The form for requesting authorised leave can be found on the school website or in the pockets outside the office.

If you need to collect your child during the day or bring your child in later in the day, please report to the school office first so that you can sign them in or out.

If your child is off on the last day of term before a school holiday, or the first day of term, school will request proof (e.g. a doctor's appointment card) that you have not been on holiday on this day.

Holidays during term time are never authorised and you may incur a fine from the borough.

### MEDICINE

The only medication (other than inhalers and epipens) that we are allowed to administer is prescription medication which has to be taken more than three times a day. If your child has been prescribed medication to be taken more than three times per day, the medicine must have your child's name on it and be handed in to Mrs Shepherd, in the welfare room located off the Infant corridor. Mrs Shepherd will be on duty in this room for the first 15 minutes of the day from 8.45am. You will also have to complete a medical form. The staff will make sure it is correctly administered. This includes inhalers and epipens, which they will keep safe.

### TRIPS AND WORKSHOPS

The school will ask for voluntary contributions for school trips and workshops (payable on ParentPay). We will ask you to complete signed permission slips if your child is out of school over lunchtime. The consent form which you sign when your child starts at Foulds covers walks around the local area which do not go over lunchtime.

### MEET THE TEACHER

There will be a meeting for parents in September to gain further information about KSI, and to meet your child's new class teacher/s. There will also be an opportunity to ask questions about this information.

## ALL ABOUT KEY STAGE ONE

### UNIFORM AND JEWELLERY

The school believes it is important for children to take care of their appearance which means that any variation from the stated uniform will be followed up. Stud earrings can be worn but in order to ensure safety during PE there must be no other jewellery worn to school. Children are not allowed to wear nail varnish. All children with shoulder length hair or longer, must wear their hair tied back.

### BOOK BAG

This is essential for carrying their homework folder and reading books. Book bags can be purchased online at [www.brigade.com](http://www.brigade.com)

### P.E. KIT

P.E. kit consists of:

- White t-shirt
- Green shorts
- Plimsolls
- Dark tracksuit bottoms and top for winter P.E.

P.E. kits are to be kept in a drawstring bag and hung on your child's peg in the cloakroom. Please remember that each part of the kit should be named and checked regularly. Also, we encourage them to be cleaned over the holidays.

### ASSEMBLY

Your child will be involved in one class assembly each year, which is noted in the school's newsletter and held on a Friday morning. You are welcome to attend.

### SCHOOL COUNCIL

There is a School Council for Years 1 to 6. Two representatives from each class are elected by their peers each year to attend meetings across the term.

### COATS

Please make sure that your child always has a waterproof coat in school whatever the weather (except in a heatwave!!) Children are expected to be responsible for their own belongings therefore it is essential that all clothing is clearly named.

### PROTECTION FROM THE SUN

Children must bring a sun hat or cap during sunny weather. If you are concerned about sunburn you can apply sunscreen before school that will last all day. Staff are not able to apply or reapply sun cream for your children.

### TOYS

Toys are not to be brought to school unless it is something special for 'show and tell'. A specific time for 'show and tell' will be allocated by each KS1 teacher.

### ATTENDANCE

If your child is unable to attend school for any reason, you must contact us quickly as this ensures that children are always accounted for and safe.

Please update your contact numbers when they change as it can be very distressing for children if we cannot contact you easily.

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### SCHOOL DAY

The bell will be rung at 8.45am in the Junior playground and your child will then be able to enter the building sensibly through the Infant door, ready for registration at 8:50am.

Please encourage your child to enter school independently through the door of the Infant building. This makes for a better start for you and your child. It is important for your child to be in school on time as we aim to finish registration promptly and start lessons quickly. In order to do this we ask parents not to come and talk to the teacher before school but welcome visits after school, and will be happy to arrange an appointment for longer meetings.

The Deputy Head, member of SLT or TA will be on the Infant door each morning for you to discuss any issues or problems.

Lunch break begins at 11:50am. The children are gradually shown how to go to the dining room with the guidance of mealtime supervisors. There is a rota for groups of Junior children to help Infants in the canteen too.

School ends at 3.25pm. The teachers will bring the children out through different doors to a designated spot on the playground. Please do not wait right outside the entrance to the school as there are a number of classes that come out of the building. Please also be patient with the teachers as we need to make sure that each child is safely returned to their parent/carer

at the end of the day which can take a while.

If you are going to be delayed, please inform the school as soon as possible. Children who are not picked up at 3.25pm will wait in their classroom with their teacher. The Infant door will be closed at 3.30pm. If you are late picking up your child please enter the school via the office.

It is also important to be on time to collect your child from after school activities. Please check ending times as they vary from club to club.

If you are unable to collect your child from school, you must inform the teacher by writing the arrangements you have made (who is picking up your child) in the '**Going Home Book**'. The 'Going Home Book' will be available each morning in the playground—there is one for each class. If a parent tells us they are taking another child home and it is not in the book, we won't be able to let them take them.

### READING

Reading books are changed once a week by either the teacher, teaching assistant or a parent helper. Reading record books are used to log the books given and for parents to make comments on their child's reading if they wish. These are the same books that they used in EYFS.

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Teachers keep separate records on children's reading as part of an on-going Guided Reading assessment. At home, please make daily reading time short and fun with lots of praise. The children need their books in school each day, as they may read to an adult or to each other. Books can also be selected on a weekly basis and taken home from the Library. We also have reading buddies each week with a class from Year 3/4.

We welcome parent helpers to change reading books. We will need to undertake a Disclosure & Barring Service check (DBS) so please tell us in advance if you are able to help.

### PHONICS AND SPELLING

Children in Year 1 and 2 will have regular sessions where they will learn phonics and high frequency words. Later they move onto spelling rules and further word lists (set out by the National Curriculum). These are all available on our website in the Parents' Area in the 'How to help your child at home' section. Ensuring that your child is learning spellings each week is key to their progress. Please practise with them at home each week.

### HANDWRITING

Children will be taught a cursive style of writing in line with our handwriting guidelines. In Year 1 they will focus, on forming pre cursive letters ready for joining. In Year 2 the vast majority of children will learn to join using cursive script.

Some children may need additional work on letter formation before they are ready to join, which will happen in class.

### HOMEWORK

Homework is set on Thursday for completion by the following Tuesday. It will consist of a written or practical activity related to the work covered in Literacy/ Topic and/or Numeracy that week.

Homework will be sent home in a homework folder. Work handed in on time will always be acknowledged by the teacher. Late work may not be.

### REWARDS AND SANCTIONS STAY ON GREEN, AIM FOR GOLD

From Year 1 to 6 we use a behaviour system called Stay on Green, Aim for Gold. The children start each day on a green card. Green is the expectation of where every child should end the day and should be celebrated. The children can move up to bronze, silver and gold for exceptional work.

Children can also move down a colour to blue, yellow and red. If a child moves to yellow or red, they fill out a rights and responsibilities reflection sheet and may have other consequences. Please see the flow chart at the back of this document for further details.

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### GOLDEN TIME

Golden Time is awarded to every child at the end of the week. During Golden Time children are able to participate in an activity of their choice. If during the week a child repeatedly misbehaves, minutes may be taken off their golden time.

### MARBLES

'Marbles in a jar' is a whole class reward where the class is able to earn marbles for doing something well altogether, e.g. lining up silently, working well. The children also earn marbles by ending the day on green, or above on the behaviour system. When the jar contains a certain number of marbles the class may choose a whole class activity for an afternoon as a treat, for example watching a DVD or having a party.

### STICKERS

Staff may give stickers to reward good work and behaviour.

### WATER BOTTLE

Children are encouraged to bring in a named water bottle, which they use in class. These must be taken home daily to be cleaned. Please do not fill these with juice/squash

### INTERVENTIONS

We run quite a few intervention groups during which your child may be given additional support (e.g. for phonics, reading or social skills) to ensure that your child is making the best progress possible. The majority of our children have intervention at

some point during their time with us so please don't be alarmed if we tell you we plan to do this with them! They are routine events within the school day as so many interventions happen across the school—it is nothing to worry about. Your class teacher or Phase Leader (Mr Morley) will be able to provide further information at the time.

### SCHOOL DINNERS AND PACKED LUNCHES

Children will only be allowed to change from school dinners to packed lunches, or back, at the beginning of each half term.

#### Packed lunches

Must be in a named lunchbox and not in a carrier bag. Infants put their lunch boxes on the shelves outside of the classroom. Sweets and chocolate bars are not allowed in packed lunches. We have a number of children who are allergic to nuts; you must not give your child any product with nuts in. Nuts include all types of seeds, nuts and coconuts.

### SNACK TIME

Fresh fruit is still provided for the children at break time in the morning but there will be no milk as they had in Reception. Children may bring in their own fruit. No other snacks please. There are water fountains in the playground and inside the school for children to use.